

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Congressional Request for Data Concerning National Security  
Decision Directive No. 84 Implementation Impact

FROM:

EXTENSION:

NO.

Director of Security

4E-60, Hdqs

DATE:

1 JUL 1983

TO: (Officer designation, room number, and building):

DATE:

OFFICER'S INITIALS:

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED:

FORWARDED:

1. EO/DDA  
7D-24, Hdqs

JUL 1983

2.

3. DDA  
7E-24, Hdqs

JUL 1983

4.

5. D/OEA  
7B-24, Hdqs

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DD/A Registry

83-0235/1B

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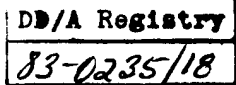
1. DDA  
7D-18, Hqs.

1 JUL 1983

J

DD/A REGISTRY

FILE: 70-4

**SECRET**

1 JUL 1983

MEMORANDUM FOR: Director, Office of External Affairs

ATTENTION: VIA: Deputy Director for Administration  
Executive Officer to the Deputy Director  
for AdministrationFROM:   
Director of SecuritySUBJECT: Congressional Request for Data Concerning  
National Security Decision Directive No. 84  
Implementation Impact

1. Forwarded herewith are responses prepared by the Office of Security to questions 1, 2, 3 and 7 of the questionnaire on subject, which was sent to the Director of Central Intelligence on 14 June 1983 by Congressman Jack Brooks, Chairman, Legislation and National Security Subcommittee of the Committee on Government Operations of the House of Representatives. It is our understanding that questions 4, 5, 6 and 8 will be answered by the Office of External Affairs.

2. Please note that the answers to questions 2 and 3 are classified. If additional information is required, your questions should be directed to the Policy and Plans Group,

Attachments

OS 3 1689

ALL PORTIONS OF THIS DOCUMENT  
ARE CLASSIFIED SECRET**SECRET**

Questionnaire

1. Does your agency employ, or have under contract, polygraph operators?  
(Check one.)

  X   Yes -- continue

       No -- please go to Question 4.

2. As of December 31, 1982, approximately how many polygraph operators were employed by your agency? If the exact number is not known, please give your agency's best estimate. How many contract polygraphers did your agency employ during calendar year 1982?

25X1

3. Please briefly describe the qualifications required of individuals employed as polygraph operators by your agency. The attachment of a job description which contains this information will be sufficient.

See attached job description (Classified SECRET, with some portions

classified CONFIDENTIAL.)

**SECRET**

**SECRET**

4. During calendar year 1982, approximately how many books, articles, speeches, and other materials were reviewed during your agency's preclearance process, if any? If the number is not known, please give your agency's best estimate. Please enter the number on each line. If none, enter "0".)

\_\_\_\_\_ Books  
\_\_\_\_\_ Articles  
\_\_\_\_\_ Speeches  
\_\_\_\_\_ Other (please specify)  
\_\_\_\_\_  
\_\_\_\_\_

Question #4 to be answered by the Office of External Affairs.

5. Please estimate the average number of working days that elapse from the date of receipt of a request for preclearance of each type of document below, to the date the requestor is informed of the final results. If you have not had experience in reviewing a type of document, enter "NA" on the applicable line. (Enter estimated average number of working days on each line.)

**Estimated Average Working Days**

\_\_\_\_\_ Books  
\_\_\_\_\_ Articles  
\_\_\_\_\_ Speeches  
\_\_\_\_\_ Other (please specify)  
\_\_\_\_\_  
\_\_\_\_\_

Question #5 to be answered by the Office of External Affairs.

**SECRET**

6. During calendar year '82, approximately how many employees were assigned, and working days were used for each of the following tasks? (Place the numbers in the appropriate boxes. If none, enter "0".)

	<u>Estimated Number of Employees Assigned</u>	<u>Estimated Number of Working Days Used</u>
Preclearance review of books, speeches, articles and other materials	<input type="text"/>	<input type="text"/>
Reviewing Freedom of Information Act requests	<input type="text"/>	<input type="text"/>
Mandatory review for declassification requests under Executive Order 12356 (August 1, 1982)	<input type="text"/>	<input type="text"/>

Question #6 to be answered by the Office of External Affairs.

7. Please briefly describe your agency's plans to implement the nondisclosure agreement (paragraphs 1.a. and 1.b.), the preclearance for publication (paragraph 1.b.), and the contacts between media representatives and agency personnel (paragraph 1.d.) requirements. If you have not yet formulated these plans, please indicate a date by which we may expect a reply to this question, which should at that time be forwarded under separate cover.

See Attachment for proposed response to Question #7.

SECRET

8. Please enter below the name, title, and telephone number of the person to be contacted if clarification or additional information is needed.

Agency: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Location: \_\_\_\_\_

Telephone  
Number: (Area Code) \_\_\_\_\_ (Number) \_\_\_\_\_

Question #8 to be answered by the Office of External Affairs.

If you have any questions, please contact either GAO staff member:

Mr. Irving Boker on 275-4407 or Mr. James Reid on 275-4430

Thank you for your time. Please return the completed questionnaire to:

Legislation and National Security Subcommittee  
Committee on Government Operations  
B-373 Rayburn House Office Building  
Washington, D.C. 20515

SECRET

**Page Denied**



### 3. Guidelines

Headquarters regulations, Polygraph Examiners Manual, Office of Security regulations and policy concerning the use and conduct of polygraph guide the work performed by incumbents. Polygraph interviews demand a great deal of judgment, common sense, tact and discretion to accomplish desired results. All other CIA directives that apply to staff employees apply to this position. ☐

**SECRET**

the essence of  
The function of the polygraph is to evaluate the complexity of each type of test mission requires an evaluation of past records and investigative reports, a analysis of the mission of the testing in order to prepare appropriate and effective questions and interrogation plans. Apprentice Examiners must be prepared to apply new techniques and approaches under the guidance of Division supervisors. [ ]

### 5. Scope and Effect

Use of polygraph in CIA is to protect the security integrity by protecting sources and methods. The polygraph program plays a critical part in the security selection of suitable personnel and assists in determining suitability of individuals for clearances to sensitive material. [ ]

### 6. Personal Contacts

Apprentice Examiners have broad personal contacts in that they conduct polygraphs of applicants and other persons representing a wide spectrum of society. They also must confer occasionally with representatives of the Clearance Division and Security Support Division, as well as DDO officers, concerning cases of interest to them. [ ]

### 7. Purpose of Contacts

Primary purpose of all contacts is to conduct polygraph interviews. Other contacts are made with Headquarters officers to exchange information, discuss polygraph techniques and to suggest courses of action.

STAT

PROPOSED RESPONSE TO QUESTION 7

- The CIA requires persons with authorized access to classified information to sign a nondisclosure agreement as a condition of access. That agreement does contain a prepublication review provision. Similar constraints are levied upon industrial contractors who are authorized access to Agency classified data. Certain exceptions to the signing of non-disclosure agreements are authorized for members of the Legislative and Judicial Branches of the Government.
- In the Sensitive Compartmented Information (SCI) arena, persons with authorized access are required to sign a non-disclosure agreement. The CIA, together with other agencies of the Executive Branch, is currently drafting a new SCI non-disclosure agreement which will include a prepublication review requirement. The Director, Information Security Oversight Office, is closely monitoring this Government-wide effort.

- CIA regulations closely circumscribe contacts between Agency employees and members of the media. The only Agency employees authorized access to the media without prior approval are the Director of Central Intelligence and the Deputy Director of Central Intelligence.
- Copies of applicable CIA regulations and nondisclosure agreements were made available to the National Security Council in early May 1983.

ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Post)		Initials
1. DDA		JUL 1983
2.		
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

We decided to leave it up to D/OEA as to how to respond to Congressman Brooks.

*[Signature]*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

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